

Seth Boyd called the meeting to order at 10:32 am. Those in attendance and constituting a quorum were as follows:

Board Members:

Seth Boyd
Jason Rasmussen
Joel Bluming
Sue Fillion
Dan Thoemke
Chris Company

Members of the Public: None

Staff Present:

Randy Schoonmaker, CEO SEVT
Keith Johnson, Finance Manager, SEVT

Invited Guests:

Tim Bradshaw, VTrans

Public Input: None

Amendments to the Agenda: Mascoma Bank resolution

Mascoma Bank Resolution: SEVT has an account at Mascoma and with the change of Board members it needs updating. We do not use it infrequently but it is convenient to the Rockingham office. We need updated signers which is what the resolution addresses.

Be it resolved, that MASCOMA BANK (herein called the "Bank") be, and it is hereby designated, a depository of this Corporation and that funds so deposited may be withdrawn upon a check, draft, note, or order of the Corporation Christine Howe, Southeast Vermont Transit General Manager; Seth Boyd, President of the Southeast Vermont Transit Board of Directors; Randy Capitani, Treasurer of the Southeast Vermont Transit Board of Directors; and Keith Johnson, Southeast Vermont Transit Finance Manager whose signatures shall be duly certified to said Bank, and that no checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed. Be it further resolved, that said Bank is hereby authorized and directed to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such persons signing said checks, drafts, notes or orders, or to the individual credit of any of the other officers or not. This resolution shall continue in force and said Bank may consider the facts concerning the holders of said offices, respectively, and their signatures to be and continue as set forth by the Secretary until written notice to the contrary is duly served on said Bank.

Motion 1: to approve the Mascoma Bank resolution by Jason Rasmussen, seconded by Sue Fillion, motion passed 6-0.

Review January 17, 2023, Minutes: No Comments

Review February 9, 2023 Finance Committee Executive Summary and Ridership: Seth summarized that ridership and finance are in the positive. Randy S presented the ridership data. The Okemo route is shining because of the restructure of that route. Demand Response is flat from last year, but less volunteers, so more move to busses. However, the fixed route carries some of the demand response so that helps in ridership and costs. Randy will do a volunteer recruitment campaign, riding the wave of Microtransit press. In Wilmington we are up about two percent from a year ago with parking lots lagging and off 17% which drags down the overall increase. Stratton is up

28% and doing very well. Year to date we are up 17% company wide from a year ago. Dan Thoemke commented that the parking lot riders are different, mostly that the lower lot riders will walk by the bus. Microtransit update shows we are at about eighty rides a week. We would like to see two hundred rides a week. We are increasing weekly, and just got another round of brochures out this week to senior housing in Windsor. We are still working on some small tweaks to book the ride with the app or website. Sue asked if riders are grouped, or are the times requested sole trips? Randy S explained we do group riders.

Strategic Planning: This will be discussed further at the next board meeting.

SWOT discussion with Staff: Once we get through the holiday Seth and Christine will touch base and get that on the calendar.

Tim Bradshaw updated the board on the midyear adjustment. VTrans provided more capital, E & D funding, and operating funding for SEVT. VTrans thanked SEVT for meeting the demand of the rides. Tim updated SEVT on some legislative updates for the state transportation, and SEVT is transferring the fare boxes to GMT to help GMT reinstitute fares. Tim thanked SEVT for the fare boxes as well.

Seth asked how the staff is doing. Randy S explained we are critical, as we are down drivers' week to week. Tim thanked SEVT to add a couple of shopper trips. Seth and Dan shared they are ok but if any employees go down, it is tough.

Seth wanted to bring Joel's comments out regarding Route 30 still being on the radar, and Seth is supportive of that as well. Seth encouraged Dan and Sue to tour and see the Wilmington offices and hope that we can meet in person again after the season is over.

Executive Session if Necessary: None

Motion to adjourn by motioned to adjourn by Chris Campany motioned to adjourn seconded by Jason Rasmussen adjourned at 10:56am

Submitted by: Christine Howe, General Manager